



MUSEUMS
ASSOCIATION OF
SASKATCHEWAN

MUSEUMS ARE MORE...

ANNUAL REPORT
2017/2018

PRESIDENTS & EXECUTIVE DIRECTORS

PRESIDENTS

Dr. C.R. Strother-Stewart 1968-1969
Gordon Wilson 1969-1971
W.H. Howes 1971-1973
Austin Ellis 1973-1974
Malcolm Wake 1974-1976
Nancy Dillow 1976-1978
Joan Mitchell 1978-1980
Bill Martodam 1980-1982
Wayne Morgan 1982-1985
Jane Turnbull Evans 1985-1987
David Klatt 1987-1989
Richard Moldenhauer 1989-1991
Mary Mahon-Jones 1991-1992
Ingrid Cazakoff 1992-1996
Frances Westlund 1996-1997
Geri Jacques 1997-1999
Sheila Kelly 1999-2001
Katherine Fitton 2001-2003
Chad Debert 2003-2004
Brenda Barry Byrne 2004-2007
Terry Graff 2007-2008
Royce Pettyjohn 2008-2009
Céline Perillat 2009-2011
Rhonda Lamb 2011-2013
Crystal Craig 2013-2014
Robert Hubick 2014-2016
Yvonne Hotzak – 2016 - Present

EXECUTIVE DIRECTORS

Wayne Mitchell 1976-1979
Virginia Hatch 1979-1985
Gayl Hipperson 1985-1998
Lee Boyko 1998-1999
Joan Kanigan-Fairen 2000-2006
Brenda Sherring 2006-2009
Brenda Herman & Wendy Fitch 2009-2012
Wendy Fitch 2012-present

TO SERVE

SASKATCHEWAN

PEOPLE BY

ADVANCING

MUSEUMS

THE MUSEUMS ASSOCIATION OF SASKATCHEWAN

The Museums Association of Saskatchewan is a non-profit, charitable organization. The Association is governed by a member-elected Board of Directors representative of the museum community.

The ten-member Board of Directors sets the direction (Ends) and priorities for the Association, while staff members are responsible for developing and implementing the programs and services to achieve the Board's Ends/priorities.

Membership in MAS is open to everyone.

MAS provides learning opportunities for museums, personnel and their governing bodies. The Association raises public awareness of museums and fosters communication among members of the museum sector. MAS represents the interests and concerns of the museum sector to decision makers including all levels of government.

2017 - 2018 Membership

265	Institutional
10	Associates
207	Individuals

482	TOTAL
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PURPOSE

To serve Saskatchewan people by advancing museums.

VISION

MAS will be the leader in transitioning Saskatchewan museums through diversity and inclusion, creating a sustainable future for the sector.

STATEMENT OF PHILOSOPHY

Heritage is our social and natural inheritance: the objects, ideas, places, and traditions of intrinsic value which have shaped our present and will guide our future.

We believe our collective inheritance is an asset that must be preserved, understood, and built upon by each generation.

We believe that museums, in service to society, provide stewardship for the material evidence of our human and natural inheritance and contribute to the understanding of the world and our place in it - our past, our present, and our future.

Museums Association of Saskatchewan

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Email: mas@saskmuseums.org

Website: www.saskmuseums.org

PRESIDENT'S MESSAGE



Here we are again at the end of another year. I'm sure you're all preparing and planning for spring clean-up and openings after what seemed to be an extra-long winter. Good

dreams to you all!

The key elements we have worked on this year continued to be:

- Ownership/Membership Linkage
- Diversity
- Board Self-Evaluation

We would like to thank Wendy Fitch, Executive Director, for signing another contract with us. We are very proud of the work she does for all of us. At this time, I would also like to thank her staff as they continue to work towards the goals of the Association and the betterment of the members.

The Board continues to work on ensuring that the Board make-up reflects the museum sector. This year there are 4 positions open for election. If you are interested in serving on the MAS Board contact the MAS office for more information.

Professional development this year continued to be focused on diversity and inclusion. In February, Christine van der Merwe, Education Coordinator for MCoS, along with volunteer Faeesa Moolla presented the session – 'Embracing Diversity Beyond the Surface'. Mrs. Moolla introduced those present to the basic tenets of Islam and what Islamophobia is from the perspective of a Muslim person. Ms. van der Merwe gave an overview of the changing demographics in Saskatchewan.

In the coming year we are planning to meet with the Minister of Parks, Culture and Sport.

MAS is celebrating our 50th Anniversary!

The Awards Committee has worked very hard on our new Awards program with recipients to be announced at the Conference in Humboldt. I hope to see many of you there!

I would like to thank all the Board members for their dedication and hard work as that has greatly contributed to our ability to move through our meetings more efficiently and leave more time for generative work.

Thanks to our funders – Sask. Lotteries through SaskCulture and the Dept. of Canadian Heritage through the Museums Assistance Program for their continued support of MAS and it's programs.

Thank you to the membership for your continued support of MAS and the work you do continuing to tell your stories, becoming more inclusive and diverse as our population and demographics change. Preserving and promoting heritage in our communities ensures we will remain relevant.

On behalf of the Board, I thank you all and encourage you to dream well and continue moving forward.

Yvonne Hotzak
Board of Directors, President



MAS Board & Staff 2017-18 (L-R)

Back Row: Brenda Herman, Dan Holbrow, Wendy Fitch, Merissa Scarlett, Darlene Brown, Corinne Daelick.

Middle Row: Michelle Brownridge, Terri Morris, Yvonne Hotzak, Teresa Carlson.

Front Row: Evelyn Siegfried, Tracene Harvey, Katrina Howick, Jennifer Matotek, Kathleen Watkin.

Not pictured: Amber Andersen

EXECUTIVE DIRECTOR'S MESSAGE



“If your actions inspire others to dream more, learn more, do more and become more, you are a leader” – John Quincy Adams

In this, our 50th Anniversary Year, I'd like to take a moment to reflect on what we have accomplished together over those years and their impact on what we are doing now.

The Museums Association of Saskatchewan was incorporated in 1968 as the Saskatchewan Museums Association with 23 institutions represented. One of the first things they did was to have a workshop. Over the subsequent 50 years professional development and training has been consistently viewed as the most important benefit by members. So it's not surprising that we continue to offer a range of PD / training opportunities including workshops, on-line training, Network Knowledge Exchange sessions, publications and Advisory Services.

In 1988 we published the 1st Edition of Standards for Saskatchewan Museums, the first in Canada. In 2016 we published the 5th Edition which went through a review and revision process ensuring it continues to provide relevant goals and guidelines to museums. Since then we have begun a new publication series of Self-Assessment Guides with Exhibits being the subject of the 2017 edition. The self-assessment guides focus on specific sections of Standards for Saskatchewan Museums and provide users with a way to look at what they are currently doing and how they can make improvements.

In 1989 we began a program call SHIN (SK Heritage Information Network), which was to enable member museums to computerize their collections management activities through M*A*G*I the collections documentation database we created. Thirty member museums were provided with computers, software and training which at the time was unheard of.

While MAS was unable to continue to support M*A*G*I due to limited resources, we have always understood the importance of records management to successful museum operation. This is why we undertook the recent development of SaskCollections, our new collections database. The ease with which this database was developed shows just how far the world has come in the 25 years between projects!

In 1992 MAS established the First Peoples and SK Museums Committee, another Canadian first. With the assistance of this committee, we undertook an inventory of Indigenous collections in SK museums and developed standards for the care of sensitive material which were incorporated into Standards for Saskatchewan Museums. The Committee also provided guidance in the development of a variety of PD and training tools. While the Committee is not currently in place, they continue to influence our Diversity & Inclusion work.

I like to think that the first members of MAS would be proud of what we have accomplished over the past 50 years and would be encouraging us to continue to look for new ways to advance Saskatchewan's museums.

As you read this annual report you will find additional evidence of how our activities, both ongoing programs and services and new initiatives, are moving us toward our strategic goals and organizational ends.

I would like to take this opportunity to thank all of MAS's volunteers for their dedication over the past year. Your hard work and commitment truly make a difference in the ultimate success of the Association. I would especially like to thank the Board of Directors for their hard work and support over the past year. I have enjoyed working with all of you, and truly appreciate all the time and energy you have given to ensure the Association continues to move forward.

I would also like to take this opportunity to recognize and thank my wonderful team: Brenda, Dan, Kathleen, Terri and Michelle who joined us midway through the year as Community Engagement Coordinator. I truly appreciated your hard work, enthusiasm, willingness to try new things and senses of humour over the past year. My thanks to Emma Morris who left us in the spring to work for the City of Regina.

Finally, I would like to thank our funders - SaskCulture for their ongoing support and the annual funding we receive through them from SaskLotteries Trust and the Museums Assistance Program of the Department of Canadian Heritage for their financial support over the past year.

Respectfully,

Wendy Fitch
Executive Director

COMMUNITY LEADERSHIP

During 2017-2018, MAS continued to work with both internal and external stakeholders. Maintaining positive relationships with stakeholders is foundational to MAS's leadership role in the museum sector in Saskatchewan.

The key provincial organizations MAS works with continue to be: SaskCulture, Heritage Saskatchewan, Saskatchewan History & Folklore Society, Saskatchewan Archives Board, Saskatchewan Council of Archives and Archivists (SCAA), Saskatchewan Archaeology Society, Saskatchewan Multitype Library Board, Saskatchewan Heritage Foundation, Ministry of Parks, Culture & Sport, Multicultural Council of Saskatchewan (MCoS), Saskatchewan Arts Alliance (SAA), U of R's Community Research Unit, Saskatchewan Nonprofit Partnership and the Voluntary Sector Studies Network. The working relationship MAS has established with each is valued by the Association and enhances the ability of MAS to be a leader in the museum sector in Saskatchewan.

Federally, MAS works with the Canadian Museums Association, National Trust for Canada, Canadian Association for Conservation, Department of Canadian Heritage, Canadian Heritage Information Network, and the Canadian Conservation Institute. MAS also works with the other 12 provincial/territorial museums associations on matters of common interest.

The Saskatchewan Ecomuseum Initiative has matured into the Saskatchewan Ecomuseum Partnership with MAS assuming responsibility for coordinating the growing network of active ecomuseum communities.

MAS staff were also able to participate in a number of stakeholder events including: Voluntary Sector Studies Network Forum, Saskatchewan Nonprofit Partnership gathering, Johnson/Shoyama Forum, CMA Annual Conference and Provincial/Territorial Association meeting, National Trust for Canada annual conference and Indigenous Roundtable, SaskCulture annual meeting and Eligible Cultural Organization meetings, Saskatchewan Multitype Library Board meetings and the Municipal Heritage Forum.

BOARD OF DIRECTORS

MAS is a member driven organization governed by an elected 10-member Board of Directors which governs according to the principles of policy governance. During 2017-2018, the Board met eight times including two conference calls and has been diligent in ensuring it provided strategic guidance and leadership to the Association through the development and monitoring of the Global ENDS policy and the MAS strategic goals. As well, the Board continued to follow a strategy based on its self-assessment to ensure key areas are addressed. The Board has continued to focus on the relationship between itself and the membership during 2017-2018. The Member Forum at the MAS conference as well as attendance at member group meetings, particularly Network meetings, enabled the Board to obtain feedback on a variety of topics from members. Regular communications of Board activities through the Quarterly Reports and Board meeting summaries continued during the year.

BOARD MEMBERS AS OF MARCH 31, 2018

President

Yvonne Hotzak
Ft. Pelly Livingstone Museum

Vice-President

Teresa Carlson
Diefenbaker Canada Centre, Saskatoon

Directors

Amber Andersen
Estevan Art Gallery & Museum

Darlene Brown
Kamsack Powerhouse Museum

Corinne Daelick
WDM Curatorial Centre, Saskatoon

Tracene Harvey
Museum of Antiquities, Saskatoon

Katrina Howick
Moose Jaw

Jennifer Matotek
Dunlop Art Gallery, Regina

Merissa Scarlett
Regina

Evelyn Siegfried
Royal Saskatchewan Museum, Regina

NETWORKS

Networks are regionally self-determined MAS member groups. Each Network determines its own agendas as well as its own goals and priorities. Meeting twice a year, spring and fall, Networks provide members with opportunities to: share information, ideas, and concerns; work together on projects; and acquire new skills and knowledge. Networks facilitate communications between museums within their own Network; between Networks within Saskatchewan; and between the MAS Board, staff, and Network members. Each Network's activities are co-ordinated by a volunteer Networker and are often assisted by a Co-Networker.



The number of active Networks in 2017-2018 was 12. The number of institutional members participating in the Network program last year was 142, 53.6% of institutional members.

In 2017-2018, approximately 98 Network volunteers gave their time; an estimated 461 hours on various Network projects and administration. The Networkers and Co-Networkers met as a group once in the past year, at the spring meeting on May 26th in Regina, prior to the MAS Mini-Conference and Annual General meeting.



Michelle McMillan teaching the Organization & Management Course in Yorkton, SK. Photo by M. Brownridge

CAPACITY DEVELOPMENT

This year we have continued to offer a range of high quality courses and workshops. Program topics are based on the input received from members. This helps ensure that MAS programming is relevant and timely. Moving forward, MAS will continue to strive for member-driven programming that serves the needs of Saskatchewan's museum community.

CERTIFICATE IN COMMUNITY MUSEUM STUDIES PROGRAM

The Certificate Program in Community Museum Studies provides Saskatchewan's museums with affordable training in basic museum operations. It consists of ten courses, each designed to equip learners with the knowledge, skills, and standards of excellence needed to operate a successful public museum.

The courses include Museums 101, Organization and Management, Museums and the Community, Collections Management, Care of Collections, Exhibit Design and Planning, Museums and Education, Marketing the Museum, Volunteer Management, and Research. Details can be found in the Program Guide, which outlines the goals and content of the Certificate Program and each of its courses.

This year, we offered Care of Collections, Marketing the Museum, Volunteer Management, and Organization & Management as on-site workshops. We also offered Collections Management, Museums 101, and Research in online format. In our ongoing effort to keep curriculum relevant and up to date, we revised the content of the Exhibit Design & Planning and Volunteer Management courses, and adapted the Research course for online delivery.

GOVERNANCE PROGRAM

Last year, MAS continued to offer our governance support program, which uses independent modules on governance-related topics, allowing for the provision of governance support in the areas most relevant to each museum board's needs. Each module takes roughly two hours to deliver, making them more practical in situations where volunteer board members' availability is limited.

The modules have been delivered to several community museums, and positive feedback has been received. In addition, we partnered with the Southeast Connection Sport, Culture & Recreation District to make the program more accessible to their community museums. We are also exploring the possibility for offering some of the modules as online courses.

SPECIAL TOPIC WORKSHOPS

In 2017-2018, MAS was able to offer a variety of workshops aimed at mid to advanced-level museum professionals. The number of registrations and the overwhelmingly positive feedback received suggest that these programs met the needs of many members. The Special Topic Workshops held this year included Focused Collections, Artefact Interpretation, and Nomenclature.

In spring 2017, two Meaningful Things workshops were offered in Regina at the Royal Saskatchewan Museum. Presenter Rainey Tisdale facilitated the workshops, which examined the topics of Focused Collections and Artefact Interpretation.

Also in spring 2017, Heather Dunn presented a Nomenclature workshop in Saskatoon. In this workshop, participants learned about the use of museum documentation standards using the Nomenclature 3.0/4.0 artifact classification system and object naming standard.

PEER EXCHANGE

The Peer Exchange program saw significantly reduced interest from participants this year, and was cancelled as a result. The program is being re-evaluated, and we plan to offer a redesigned program that will better meet the goals of peer interaction and shared learning in a modified format.

MUSEUMS AND SUSTAINABILITY INITIATIVE

Sustainability—whether environmental, social, economic, or cultural—is one of the most significant issues facing us today. MAS is doing its best to promote discussion of sustainability, raise awareness about best practices in sustainability, and recognize our members' efforts toward greater sustainability through the Museums and Sustainability Initiative.

This year, efforts have focused on the *Museums and Sustainability: The Art of Storytelling* publication. This publication showcases efforts in and beyond the Saskatchewan museums community in using storytelling to create more sustainable communities. It features stories from a range of museums and related groups around the province. These stories demonstrate some of the many ways our Saskatchewan institutions are helping build communities with innovative, holistic approaches to sustainability.



MAS Resource Library. Photo by M. Brownridge

ADVISORY SERVICES

Based on *Standards for Saskatchewan Museums*, Advisory Services assists MAS institutional members with achieving their goals. Advisory consultations can be in the form of telephone calls, emails, referrals, and/or site visits. All consultations are confidential.

In 2017-2018, Advisory Services fielded 190 advisory requests, including 17 site visits. To ensure that members are getting information through various avenues concerning numerous topics the Museums Advisor has written a variety of Blog Posts and Bulletins which can be found on the MAS Website and social media pages (Facebook and Twitter). Advisory Services also includes the publication of Tip-Sheets; published this year were *Conservation on the Exhibition Floor*, *Photographing Artefacts for Documentation* and *Creating Accessible Museums*. Advisory Services also produced two Bulletins: *The Importance of the United Nations Declaration on the Rights of Indigenous Peoples* and *The Truth & Reconciliation Commission to Museum and Responsible Exhibition & Interpretation of Indigenous Artifacts*.

Finally, the Museums Advisor worked with an Exhibitions Consultant to produce the second in a series of Self-Assessment Workbooks specifically geared towards Saskatchewan Museums. This year's theme was Exhibits which included planning, design, conservation, evaluations, educational programming and virtual exhibition.

The **Exhibit Stewardship Self-Assessment Workbook** was peer reviewed at several diverse Museum sites across the province. Both self- assessment books (Collections and Exhibits) in the series are available on-line in the members only section for free.

RESOURCE LIBRARY

The MAS library is a great source of information and resources for all aspects of museum work. Containing approximately 1800 titles, it is full of knowledge, case studies, and skills development tools that can benefit any museum.

The Environmental Monitoring Equipment Loan Program, consisting of Elsec 765C and HOBO U14 monitors, were utilized 5 times by members in 2017-2018. The HOBO U14 monitors and records relative humidity and temperatures while the Elsec 765C monitors and records UV, visible light, relative humidity, and temperature.

The Museums Advisor serves initiates the Environmental Monitoring Equipment Loan process, as the equipment needs to be set-up before sending to borrowing institutions, making it a relatively simple procedure for them to use once received.

The Oral History Recording Equipment Loan Program consists of either audio kits which include a portable audio recorder, and all the accessories and instructions needed to operate it and video kits which include a video camera, and its accessories and instructions. These were used for nine different member oral history projects in 2017-18.

SASKCOLLECTIONS

This year, Museums Association of Saskatchewan continued with the SaskCollections Database Program. The database is based on the Collective Access model but adapted to meet the specific needs of the Saskatchewan small to medium sized cultural institutions. SaskCollections Database is an easy to navigate, user- friendly, online collections management system. MAS offers a variety of support channels for the system through yearly member meetings, and access to comprehensive support, both online resources and via our Museums Advisor.

Over the last year, 11 more cultural institutions have entered the SaskCollections Database program, resulting in over 250,000 artifacts and artworks being catalogued in under 3 years. We now have 20 cultural institutions participating. We continue to add participants to the program twice yearly.



MAS Mobile outside of the Western Development Museum - Moose Jaw. Photo by M. Brownridge

COLLECTIVE VOICE

MAS undertakes a variety of activities directed at different audiences in order to create greater public awareness and understanding of the past, present, and future impact of Saskatchewan's heritage.

During 2017-2018, MAS maintained its investment in multiplatform paid advertisements; this included ads in: Sask. Urban Municipalities Assoc magazine - Urban Voice, the MAS leased car continued to wear its 'vehicle wrap' where the Association name, logo, website address, and tag line "Museums are More..." create an increasingly well recognized traveling ad.

MAS also hosted a booth at the SUMA tradeshow again this year. Having a booth at this event enabled MAS to raise the profile of both the Association and our members with the vast majority of urban municipalities in the province. This is particularly relevant given that most

member museums are located in urban municipalities both large and small.

MAS also continues to focus on its on-line presence in order to meet the changing needs of the member museums and the people of Saskatchewan who increasingly rely on digital communication. MAS continues to provide key documents by mail such as the Education Calendar, as well as, other occasional publications.

CORE COMMUNICATION TOOLS

E-Phemera, MAS' e-newsletter, is sent out weekly to a mailing list of nearly 600 subscribers. It features MAS news/opportunities, member and community news, events, job postings, professional development opportunities and more. In Fall 2017, *E-Phemera* underwent a revamp to make it mobile friendly for those opening it on smartphones and tablets. In 17-18, the *E-Phemera* mailing list grew by 72 people, a 14.7% increase.

The *MAS Board & Staff Quarterly Report* is a publication requested by members to inform them of Board and MAS activities. It was published in October 2017 and January 2018 and was sent electronically to members, it was also posted to the MAS website. This annual report comprises the third quarterly report for the current fiscal year. A summer quarterly report was not produced this year due to staffing changes in the Community Engagement Coordinator position.

MAS's website, www.saskmuseums.org, was updated regularly ensuring member information, news and events along with MAS events were made available as quickly as possible. The MAS website had a total of 28,127 users in 17-18, for a total of 37,804 sessions. Users spent an average of 1:33 seconds on the site and looked at an average of 2.22 pages per session.

The MAS Facebook, Twitter and Instagram accounts are maintained as a way for MAS to share interesting heritage and museum-related information more widely. The greatest area of growth for MAS on social media was on Instagram where followers increased by 287% from 53 to 205. Facebook and Twitter also saw substantial follower growth with an approximately 18% growth rate in followers across channels (1359 to 1614 on Twitter and 581 to 688 on Facebook).

ANNUAL GENERAL MEETING AND CONFERENCE

MAS held its 2017 AGM and Mini-Conference at the RCMP Heritage Centre in Regina on May 26th. In addition to the Member Forum and AGM, sessions were presented by Jellyn Ayudan – MCoS Youth Award winner, Ken Dueck – Tourism SK and Veronique Bellemare Briere - Canadian Museum of History on the Virtual Museum of Canada.

Delores Cutler – Rusty Relics Museum, Carlyle was presented with the Honorary Lifetime Achievement Award during the Conference Luncheon.

ADVOCACY

In order to affect positive change on behalf of the museum sector in Saskatchewan, MAS undertakes various activities which fit into the broad definition of advocacy which is viewed, fundamentally, as building positive relationships with decision makers in order to achieve desired goals. This process takes place in different ways with several categories of stakeholder including: funders, governments, provincial non-profits and federal non-profits. In some instances, this is done because the stakeholders group is the decision maker (governments and funders) and in other cases because the stakeholder group is a potential partner in advocacy, public engagement or capacity development. As well, MAS lays the groundwork for future targeted advocacy activities through a variety of activities all focused on increasing public awareness of the role and value of museums in Saskatchewan.

Key examples of MAS advocacy activities in 2017/18 are:

At the request of the Canadian Museums Association, MAS participated in an initiative asking members to invite their MP to museum events and ask for their support for the review of federal museum programs and the creation of a matching program for financial donations to museums. This was intended, primarily, to raise awareness amongst MPs of the House of Commons Standing Committee for Canadian Heritage's Canadian Museum Study.

MAS participated in an Arts & Culture Roundtable with Sean Casey, Parliamentary Secretary for the Minister of Canadian Heritage. It was important to attend because: 1) This level of consultation has not taken place in the province before with respect to the cultural sector; 2) It is always important to attend these types of events to ensure that museums and the broader heritage sector is represented; and 3) To request that the government review and revise the federal museum policy bringing it into the 21st century and, at the same time, review the various programs related to the museum policy such as: MAP, CHIN and CCI and expand the funding to these important programs.

MAS participated in a number of National Trust for Canada teleconferences during in 2017/18. These are regular sessions the National Trust has implemented to engage the sector on advocacy activities including Bill C-323 a part of which would create a tax credit system to assist in the preservation/adaptation of heritage properties.

PARTNERSHIPS

MAS is partnering on a number of projects with other organizations, as indicated in the following chart.

PROJECT:	PARTNER(S)	TIMEFRAME:
Eco-Museums Project	Royal Saskatchewan Museum, SaskCulture, SK Parks & Rec Assoc., SK History & Folklore Soc., Heritage Saskatchewan, The National Trust, Nature SK, Raven Consortium	Ongoing
Saskatchewan Living Heritage Region Advisory Committee	The National Trust, SaskCulture, Royal SK Museum, Heritage SK, Nature SK, SK Parks & Rec, Assoc., SK History & Folklore Soc., Raven Consortium	Ongoing
Saskatchewan Best Practices/Standards for Visual Arts & Crafts Sector	CARFAC Sask, Saskatchewan Arts Alliance, Saskatchewan Arts Board, SaskCulture, Saskatchewan Professional Art Galleries Association, Saskatchewan Craft Council, OSAC, CARFAC National, National Association for the Visual Arts – Australia	Ongoing
Conservation workshops	Saskatchewan Council of Archives and Archivists	Ongoing
SK Intangible Cultural Heritage Initiative	Heritage SK, SK History & Folklore Soc.	Ongoing
Governance Program	Southeast Connection Parks, Culture, and Recreation District	Ongoing



Sakewewak Kitchen Table Theory Beading Event with Dr. Sherry Farrell Racette. Presented in partnership with Saskatchewan History & Folklore Society and Heritage Saskatchewan. Photo by M. Brownridge

FOR THE RECORD

STAFF

As of March 31, 2018

Executive Director - Wendy Fitch

Director of Finance- Brenda Herman

Program Director - Dan Holbrow

Community Engagement Coordinator -
Michelle Brownridge - (Sept 2017 to present)

Museums Advisor - Kathleen Watkin

Administrative Assistant - Terri Morris

Summer Students -
Simon Feser – photographer
Heather O'Watch – Oral History Interviewer

MAS thanks the following staff member for her
contributions during 2017-18:
Emma Morris
Community Engagement Coordinator
(to July 2017)

AUDIT COMMITTEE

As of March 31, 2018

Darlene Brown (Chair)
Katrina Howick

Staff
Brenda Herman

**Thank you to our volunteers who
provided many hours to help make
our programs a success!**

NETWORK REPRESENTATIVES

As of March 31, 2018

Quill Plains Museums Network
Elaine Olaxson, Cudworth Museum
Bernadette Lang, Cudworth Museum

North East Museums Network
Michelle Taylor, Prince Albert Historical Museum
Peggy Hause, Melfort & District Museum

North West Museums Network
Laura Heilman, Wilkie Museum
Kathy Berg, Lashburn Centennial Museum

Prairie Trails Museums Network
Kelly Attrell, Grand Coteau Heritage and Cultural
Centre

Qu'Appelle Valley Museums Network
Elaine Pain, Cupar and District Heritage Museum

Seneca Root Regional Museums Network
Agnes Murrin, Preeceville & District Heritage Museum

South Central Museums Network
Ted Nagel, Mossbank Museum
Louis Stringer, Le Musee Gravelbourg

South East Museums Network
Kathy Lokinger, Souris Valley Antique Assoc.
Mark Veneziano, Souris Valley Museum

River Valley Museums Network
George Epp, Mennonite Heritage Museum
Cal Sexsmith, Sask Railway Museum

West Central Museums Network
Delta Fay Cruickshank, Bigger Museum & Art Gallery

Moose Jaw Museums Network
Marge Cleave, Briercrest Museum

Parkland Museums Network
Shirley Corkish, Wawota Museum

Staff
Michelle Brownridge

Management's Responsibility

To the Members of Museums Association of Saskatchewan:

Management is responsible for the preparation and presentation of the accompanying summarized financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the summarized financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of summarized financial statements.

The Board of Directors and Audit Committee are composed entirely of Directors who are neither management nor employees of the Association. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Audit Committee has the responsibility of meeting with management and external auditors to discuss the internal controls over the financial reporting process, auditing matters and financial reporting issues. The Committee is also responsible for recommending the appointment of the Association's external auditors.

MNP LLP, an independent firm of Chartered Professional Accountants, is appointed by the members to audit the summarized financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Committee and management to discuss their audit findings.

May 9, 2018


Brenda Herman, Director of Finance

Independent Auditors' Report

To the Members of Museums Association of Saskatchewan Inc.:

The accompanying summary financial statements, which comprise the summarized statement of financial position as at March 31, 2018, and summarized statement of operations for the year then ended, are derived from the complete financial statements of Museums Association of Saskatchewan Inc. as at and for the year ended March 31, 2018. We expressed an unmodified opinion on those financial statements in our audit report dated May 9, 2018.

These summarized financial statements do not contain all the disclosures required by Canadian accounting standards for not-for-profit organizations. Reading the summary financial statements, therefore, is not a substitute for reading the audited financial statements of the Museums Association of Saskatchewan Inc. For more information on the Association's financial position, results of operations and cash flows, reference should be made to the related complete financial statements.

Management's Responsibility for the Summary Financial Statements

The fair summarization of the complete financial statements is the responsibility of management.

Auditor's Responsibility

Our responsibility is to express an opinion on the summarized financial statements based on our procedures, which were conducted in accordance with Canadian Auditing Standards (CAS 810), "Engagements to Report on Summary Financial Statements."

Opinion

In our opinion, the summarized financial statements derived from the audited financial statements of Museums Association of Saskatchewan Inc. as at and for the year ended March 31, 2018 are a fair summary of those financial statements, in accordance with Canadian accounting standards for not-for-profit organizations.

Regina, Saskatchewan
May 9, 2018



Chartered Professional Accountants

Museums Association of Saskatchewan Summarized Statement of Financial Position

As at March 31, 2018

	2018	2017
Assets		
Cash	33,223	29,384
Accounts receivable	3,981	3,939
Short-term investments	629,383	588,193
Prepaid expenses and deposits	15,765	10,892
	682,352	632,408
Capital assets	1,343	3,759
Investments	103,532	104,729
	787,227	740,896
Liabilities		
Accounts payable and accruals	34,800	31,158
Unearned revenue	293,180	285,500
	327,980	316,658
Net Assets		
Surplus	299,904	262,479
Investment in Capital Assets	1,343	3,759
General Reserve	158,000	158,000
	459,247	424,238
	787,227	740,896

Summarized Statement of Operations

For the year ended March 31, 2018

	2018	2017
Revenue		
Grants from Saskatchewan Lotteries Trust	571,000	559,000
Other grants/partnerships	45,809	46,798
Self-generated	43,093	41,891
Total revenues	659,902	647,689
Expenditures (Schedule 1)	624,893	609,390
Excess of revenues over expenditures for the period	35,009	38,299

Detailed financial statements are available on request.

Museums Association of Saskatchewan Inc.

Summarized Schedule 1 – Expenditures by Division

For the year ended March 31, 2018

	2018	2017
Governance	32,935	33,512
Administrative Services	143,748	139,592
Advocacy		
Professional/Government relations	5,252	5,187
Salaries/Benefits	26,803	24,210
Total Advocacy	32,055	29,397
Communications		
Member Relations	10,082	15,229
Public Relations	17,551	12,189
Salaries/benefits	80,472	63,508
Overhead	9,993	10,260
Total Communications	118,098	101,186
Museum Development		
Training Services	26,141	23,797
Committees	5,134	8,383
Network Knowledge Exchange	2,648	8,555
Standards	-	-
Cultural Diversity	-	21,523
Museums & sustainability	6,896	9,560
Advisory	389	189
SaskCollections Database	29,469	18,311
Resource Materials	17,138	8,337
Member Funding	6,600	6,600
Overhead	26,131	26,846
Salaries/Benefits	177,511	173,602
Total Museum Development	298,057	305,703
Total expenditures by division	624,893	609,390

MAS gratefully acknowledges its major funding agencies for their financial support: The Saskatchewan Lotteries Trust Fund administered through SaskCulture; and The Museums Assistance Program through the Department of Canadian Heritage.

We recognize and thank all of the leaders of member groups, workshops and courses.

Thank you to all our hosting institutions for providing a comfortable meeting space, hospitality, and assistance with local arrangements.

Thank you to those who provided in-kind donations of time and expertise for professional development projects.

The Association also thanks the government bodies, organizations, agencies, companies and individuals that have worked so hard to help the Museums Association of Saskatchewan assist museums to achieve their mandates and to be the best that they can be.

MAS especially acknowledges the contributions of the many volunteers and staff who are dedicated to serving museums throughout Saskatchewan.

We thank all organizations, businesses and individuals for contributing to the success of our activities in 2017-18.

We gratefully acknowledge the support of:



